



## **POLICIES AND THE PROVISION OF INFORMATION**

In order to meet the regulatory requirements as outlined in the Independent School Standards, Reflections must let parents and prospective parents know how to access certain key items on information and policies.

Some of the following information can be found on the school website: <https://www.reflectionsnurseries.co.uk/> or can be forwarded upon request or made available at the school. No charge will be made for the provision of such information.

- A Statement of the School's Ethos and Aims
- Admissions Policy
- School Behaviour Policy including misbehavior and exclusion
- SEND Policy: Educational and welfare provision for pupils with statements and pupils for when English is an additional language
- Curriculum Policy
- Anti-Bullying Policy
- Health and Safety Policy
- First Aid Policy
- The School's Academic Performance in the Preceding School Year
- Complaints Procedure (including the number of complaints registered under the formal procedure during the preceding year)
- A copy of the Nursery and School's latest Inspection Report

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The School's address and telephone number is:-

Reflections,  
Westerfields House,  
54 Richmond Rd,  
Worthing  
BN11 1PS

### **Names of Proprietor:**

Reflections is a member of the Dukes Education Family

Address and telephone of Registered Office:  
14-16 Waterloo Place, London, SW1Y 4AR.  
The landline number for the office is +44 (0) 203 696 5300.